

HONITON RUNNING CLUB
AGM Minutes – Zoom AGM Meeting Tuesday 9th March 2021

1	Attendance	
	<p>John Bennett Lou Bennett Luke Holway Kaz Holway Kathy Layzell Adam Rooke Asilah Jarrald Mike Mears Emma Davey Claire Melbourne Jay Sweetman Howard Bidmead Kevin Hawker Wendy Hawker Roger Saunders Judy Davey Steve Davey Pip Vanham (Chair) Paula Ferris Katy Lancaster Hadleigh Davis Bernice Bastin Sean Corbett Frances Bond Simon Spiller Suzanne Spiller Jo Buxton Paul Lowman Pip and Richar Harris Ian Jeeves Tim Wigram Kate Harding Lin Pike Sue Jones Rachel Hennessey Rebecca Stevens Tim Pepper Nick Silkstone Brent Dicks Em Padmore Ceri Oaks</p>	

Agenda

● Welcome from the Chair - Pip Vanham - Opening address to the club.

- Club Secretary - Paula Ferris
- Membership Secretary - Roger Saunders
- Treasurer's Report - Jo Buxton
- Captains Report - Kevin Hawker
- Juniors Report - Simon Spiller
- Club Secretary - Paula Ferris (Questions)

Committee is dissolved

10 min Refreshment Break

Awards

- Handicap Winner:
- Handicap Runner Up:
- Most Improved Runner:
- X Country Award:
- Captain's Trophy Male:
- Captain's Trophy Female:
- Positive EnerJe "Above & Beyond" Award
- Member of the Year Award:
- Chair's Trophy:

New Committee Elected and Announced

AOB

Chair closes the meeting

HRC /

2

Chair's Address Pip Vanham

Warm welcome to everyone, a presentation through power point of the whole year, covering all events pre Covid including the Clubs 20th Party, races and events, virtual challenges.

Thanks to all involved in keeping the club going through 2020, with lockdown issues as a club involving challenges, virtual events, brief return to running and events cancelled in the year.

Thanks to Kevin and Brent who stepped down from the committee.

Thanks to Katy for taking over the handicap doing a great job.

Emerging from Lockdown 3 and light at the end of the tunnel – Paula will discuss this

Note about the Rugby club from last AGM as a venue - committee deemed not viable.

3

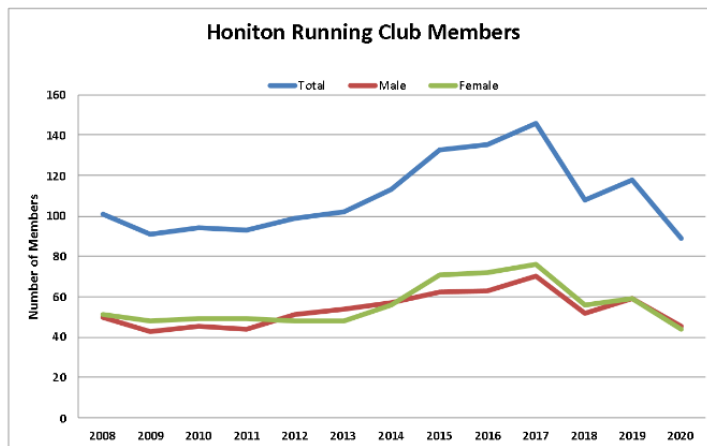
Club Secretary Paula Ferris

Thanked Pip and thanked the committee for their continued support and zoom meetings! Supportive work behind the scenes and members support of the club through tough times.

A great club.

Then in turn Paula introduced the each Head of Club Business to give their report for the year bringing all members' up to date.

HRC paid up Membership



64 EA

Subscriptions 2021

Member: £18 Students £10 Family £45.00

Optional (but encouraged to pay) EA Affiliation £15

So total including EA Affiliation is £33 for member

Social Member: £5

Due from 1st April 21. email will be sent out with instructions.

Payment website includes card payments and bank transfer. Please update personal details.

Equal Male and Female Membership

64 EA Members

84 Paid Members

Email to be sent out by Roger requesting membership is due.

Through the Love Admin site.

Account overview attached

**Honiton Running Club
Year-ended 31 December 2020**

Year-end management accounts

Summary of in-year activities

Covid-19 has affected the activities of the running club this year. We have been unable to hold our annual races, the Hippo and the Ottery 10k. We refunded all of the Hippo funds but were hoping that the Ottery 10k would still go ahead. Most people have confirmed that they are happy for us to hold onto the funds as they will take part in the race once it does go ahead.

Losses were made on these two events because we had already arranged for T-shirts to be printed (and therefore paid for) before we had to cancel the events. There were no dates printed on the shirts so these can be used when the events do finally take place.

All membership subscriptions have been fully paid in the year because we were still able to meet as a group for part of the year, plus we organised virtual events and weekly challenges throughout the year.

We managed to hold our 20th birthday party in Feb 2020 before we were put into a lockdown, and this was at the cost of the club, with a small contribution made from each attendee- hence the large loss made. We also were able to hold our annual AGM in March 2020 and so incurred various costs for this- at the expense of the club, no contributions are made by attendees.

There was an overall loss made of £5,700 in the year but there are sufficient bank funds to support the club going forwards.

Profit and Loss													
Honiton Running Club													
All Receipts and Payments													
1 January 2020 to 31 December 2020													
	20th Birthday Party	Beast 2020	Beauty 2020	Coaching	Donations	Duathlon	General	Hippo	Juniors Kit	Ottery 10K	Subs and affiliation	Total	
Income													
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	2.56	0.00	0.00	0.00	0.00	2.56	
Other Revenue	0.00	0.00	0.00	0.00	400.00	0.00	0.00	100.00	0.00	0.00	100.00	600.00	
Sales	325.00	827.63	0.00	0.00	0.00	0.00	(50.75)	75.00	149.00	1,141.59	2,075.67	4,543.14	
Total Income	325.00	827.63	0.00	0.00	400.00	0.00	2.56	49.25	75.00	149.00	1,241.59	5,145.70	
Less Cost of Sales													
Direct Expenses	0.00	0.00	0.00	0.00	0.00	20.00	0.00	0.00	65.00	0.00	0.00	85.00	
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	20.00	0.00	0.00	65.00	0.00	0.00	85.00	
Gross Profit	325.00	827.63	0.00	0.00	400.00	(20.00)	2.56	49.25	10.00	149.00	1,241.59	5,060.70	
Less Operating Expenses													
Advertising & Marketing	0.00	0.00	0.00	0.00	0.00	0.00	14.39	0.00	0.00	0.00	0.00	14.39	
Audit & Accountancy fees	0.00	0.00	0.00	0.00	0.00	0.00	66.00	0.00	0.00	0.00	0.00	66.00	
Charitable and Political Donations	0.00	0.00	0.00	0.00	2,748.20	0.00	0.00	0.00	0.00	0.00	0.00	2,748.20	
Entertainment-100% business	289.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	289.00	
General Expenses	735.52	618.62	10.99	0.00	0.00	0.00	505.39	1,495.92	0.00	0.00	1,444.91	4,811.55	
Interest Paid	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110.27	110.27	
Motor Vehicle Expenses	0.00	90.00	0.00	0.00	0.00	0.00	196.88	0.00	0.00	0.00	0.00	276.88	
Printing & Stationery	0.00	0.00	0.00	0.00	0.00	0.00	50.98	0.00	0.00	0.00	0.00	50.98	
Rent	130.00	105.00	0.00	0.00	0.00	0.00	513.75	0.00	273.00	0.00	0.00	1,021.75	
Staff Training	0.00	0.00	0.00	170.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	170.00	
Subscriptions	0.00	25.00	0.00	0.00	0.00	0.00	143.00	0.00	0.00	0.00	945.00	1,113.00	
Travel - National	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	89.30	0.00	0.00	89.30	
Total Operating Expenses	1,154.52	838.62	10.99	170.00	2,748.20	0.00	1,480.39	1,495.92	362.30	0.00	1,444.91	10,761.32	
Net Profit	(829.52)	(11.19)	(10.99)	(170.00)	(2,348.20)	(20.00)	(1,477.83)	(1,446.67)	(352.30)	149.00	(203.32)	1,020.40	(5,706.62)

Balance Sheet

Honiton Running Club
As at 31 December 2020

<u>Account</u>	<u>31 Dec 2020</u>	<u>31-Dec-19</u>
Current Assets		
Cash at bank and in hand		
Business Money Manager account	2,936.42	2,933.86
HSBC Business CurrentAccount .	13,306.53	19,009.71
Total Cash at bank and in hand	16,242.95	21,943.57
Total Current Assets	16,242.95	21,943.57
Net Current Assets (Liabilities)	16,242.95	21,943.57
Total Assets less Current Liabilities	16,242.95	21,943.57
Net Assets	16,242.95	21,943.57
Capital and Reserves		
Current Year Earnings	(5,700.62)	3,787.75
Retained Earnings	21,943.57	18,155.82
Total Capital and Reserves	16,242.95	21,943.57

Paula to email members with the AGM agenda and ask for questions in advance of the evening.

6 Club Captain – Kevin Hawker

The year of Virtual Challenges

Kevin thanked the club for his 4 years of holding Club Captain role, the support and the positive feedback from all members of the club especially Judy.

Thanks were given to all club leaders who have come forward to help lead runs and smaller pods in the year.

Thanked members for all their ideas for the virtual challenges, the club ethos at relay events and thanked Howard for the support while under his chairmanship too.

Kevin also gave huge thanks to Wendy for all her support which has been invaluable.

Kevin will still enjoy running with the club but is stepping down for work, family commitments and to concentrate on his running too.

Olivia will be heading up the social media side of the club.

Kevin wishes the new Club Captain all the very best and will be around to support the transition.

7 Junior Captain – Simon Spiller

12 sessions took place during 2020.

There are 50 Juniors' on average with a regular turn out of 30/35 on a weekly basis. So number still good.

Si thanked all the team that help out on juniors' evenings and this is very much appreciated, with the additional sessions from Adam Rooke and Paula Ferris through the sporadic year.

Looking to resume after Easter restrictions allowing?

If any club member would like to come down and help that would be great.

8 Club Secretary – Paula Ferris

Paula thanked all club heads of departments for their yearly overview updating members of the club.

Returning to Club Running was confirmed in line with government guidance.

Stated below:

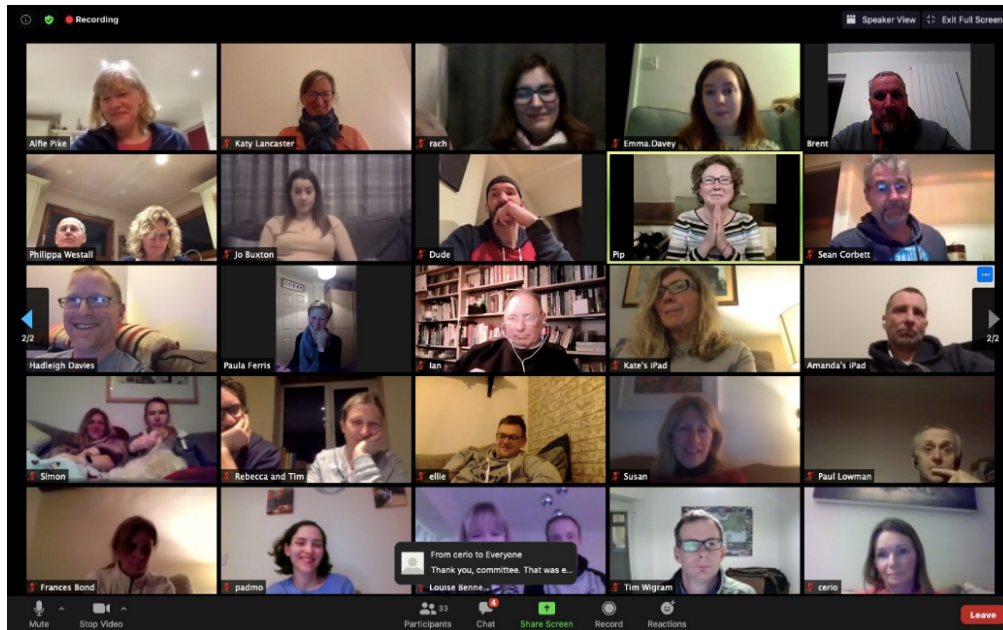
		<table border="1"> <thead> <tr> <th>Step 1</th> <th>Step 2</th> <th>Step 3</th> <th>Step 4</th> </tr> </thead> <tbody> <tr> <td> <p>8th March</p> <ul style="list-style-type: none"> • Athletics & running in schools and as part of wraparound care (i.e., afterschool clubs, childcare clubs) can resume. • Athletics & running in colleges and universities for educational purposes can resume. <p>29th March</p> <ul style="list-style-type: none"> • Outdoor sport facilities can open. • Formal organised outdoor athletics & running activity that is Covid-secure can take place for both children and adults. • Outdoor unorganised activity (non-coached) can take place in groups of 6. • Outdoor intra club competition can take place (without a license). • Outdoor competition can take place (with a license and subject to confirmation from DCMS). • No indoor training. • Spectating not allowed. • Parent/carer supervision permitted (one per athlete/runner). • Minimise travel. </td> <td> <p>No earlier than 12th April (At least 5 weeks after Step 1)</p> <ul style="list-style-type: none"> • Outdoor sport facilities can open. • Formal organised outdoor athletics & running activity that is Covid-secure can take place for both children and adults. • Outdoor unorganised activity (non-coached) can take place in groups of 6. • Outdoor intra club competition (without a license). • Outdoor competition can take place (with a license and subject to confirmation from DCMS). • Indoor leisure facilities open for use individually or within household groups. • Indoor group training for u18s and disabled people. • Spectating not allowed • Parent/carer supervision permitted (one per athlete/runner). • Minimise travel. </td> <td> <p>No earlier than 17th May (At least 5 weeks after Step 2)</p> <ul style="list-style-type: none"> • Outdoor sport facilities can open. • Formal organised outdoor athletics & running activity that is Covid-secure can take place for both children and adults. • Outdoor competition 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8		<p>Paula asked the club if there were any questions.</p> <p>Non at this stage of the meeting.</p>									
		<p>8 Presentations – Pip Vanham</p>									
		<p>Pip presented a tankard to Brent and a framed map of the Jersey Marathon to Kevin</p>									
9		<p>Committee dissolved by the Chair.</p>									
		<p>10 min refreshment break.</p>									
10		<p>Club Award and Trophy Presentations</p>									
		<p>Pip - Handicap Winner: Steve Davey</p> <p>Pip - Handicap Runner Up: Rachel Hennessey</p> <p>Pip - Handicap Virtual Recognition: Sue Jones</p> <p>Pip - Most Improved Runner: Emma Davey</p> <p>Pip - X Country Award: Rebecca Stevens</p> <p>Judy - Captain's Trophy Male: Mike Mears</p> <p>Kevin - Captain's Trophy Female: Judy Davey</p> <p>Paula - Positive EnerJe "Above & Beyond" Award: Kevin Hawker From Adam Rooke</p> <p>Paula - Member of the Year Award: Kevin Hawker</p> <p>Pip -Chair's Trophy: Kevin Hawker</p>									
11		<p>NEW COMMITTEE ANNOUNCED</p>									
		<p>Chair - Pip Vanham</p> <p>Club Secretary – Paula Ferris</p> <p>Membership Secretary – Roger Saunders</p> <p>Treasurer – Jo Buxton</p> <p>Club Captain – Mike Mears</p> <p>Female Club Captain – Judy Davey</p>									

Junior Captain – Simon Spiller

Committee members – Olivia Killen, Rachel Hennessey, Kathy Layzell, Katy Lancaster and Louise Bennett.

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Any Other Business – no questions were put to the committee at this time.



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Date of Next Meeting

TBC.

14

Meeting drew to a close 9.30pm